

1 The Open Space and Trails Committee met on Thursday, May 5, 2022 at Seabrook Public Works
2 and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to discuss
3 and if appropriate, take action on the agenda items listed below.

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5 THOSE PRESENT WERE:

6 Sally Antrobus		Chair, Position 1
7 David Popken	- Ex. Absence	Vice-Chair, Position 6
8 John Coggeshall		Position 3
9 Monica Comeaux		Position 5
10 Debra Harper		Position 2
11 Nehemiah Jackson		Position 4
12 Jesse Jones		Position 7
13 Gayle Cook		City Manager
14 Sean Landis	- Ex. Absence	Deputy City Manager
15 Kevin Padgett	- Ex. Absence	Public Works Director
16 Brian Craig		City Engineer/Asst. Public Works Director
17 Natalie Stephens		Public Works Administrative Coordinator

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19 Chair Sally Antrobus called the meeting to order at 5:02 p.m.

20 **1. PRESENTATION**

21 **1.1** Proposal for a Wildlife Refuge butterfly monarch waystation by applicant to achieve an
22 American Heritage High School Level award. The project received full support from the
23 committee pending location details. *Abbey Hill*

24 **2. PUBLIC COMMENTS AND ANNOUCEMENTS**

25 None

26 **3. CONSENT AGENDA**

27 Approve the minutes of the April 7, 2022 Open Space and Trails Committee meeting. *Natalie*

28 *Stephens, Public Works Admin Coordinator*

29 *Motion made by Member Jones and seconded by Member Jackson.*

30 *To approve the minutes of the April 7, 2022 Open Space and Trails Committee meeting.*

31 **MOTION CARRIED BY UNANIMOUS CONSENT**

32 **4. DISCUSSION**

33 **4.1** Discuss Open Space and Trails Committee by-Laws. *City Staff*

34 *Motion made by Member Jones and seconded by Member Harper.*

35 *To move discussion about Open Space and Trails committee By-Laws to next meeting.*

36 **MOTION CARRIED BY UNANIMOUS CONSENT**

37 **4.2** Discuss, consider, and if necessary take all appropriate action regarding CIP (Capital
38 Improvement Projects). *City Staff & Committee*

39 Gayle Cook, City Manager, gave a presentation explaining what a CIP is, how it is funded,
40 current park projects listed and new proposed park projects for OST committee input prior to
41 bringing CIP recommendations to City Council for approval. Presentation shown in
42 Attachment A.

43 **4.3** Update and report on various Seabrook Park items, including needed repairs, signage,
44 plants, flowers and vegetation, and park use matters. *Committee*

45 Member Jones mentioned:

- 46 • Carothers Community Garden has submitted a Grant application for \$9,600
- 47 • Carothers Community Garden host various garden classes. They are looking forward
48 to Rock painting with Seabrook Rocks. The class will be taught by rock painter,
49 Laura Harris.
- 50 • 25' treated wood pilings have been located and have been confirmed to be free and
51 available. Weber confirmed that the pilings were not theirs. TXDOT responded that
52 the pilings will not be used and anyone is welcome to have them. There are about 500
53 wood pilings near the Kemah/Seabrook Bridge. Member Jones will share email
54 contact with the City.
- 55 • Wi-Fi not available at Carothers Community Garden. Brian Craig, City
56 Engineer/Asst. Public Works Director, will follow up with IT Department on status.
- 57 • Carothers Community Garden will host a Work Party BBQ on the first Saturday of
58 May with City Council and staff invited.
- 59 • Discussed new Open Space and Trails Facebook page providing updates on OST
60 discussions and activities as well as find volunteers for OST projects. Brian Craig,
61 City Engineer/Asst. Public Works Director, recommended there be a link to City
62 website to the volunteer tab for people to sign up to volunteer. This would address
63 liability concerns.

64 Chair Antrobus mentioned:

- 65 • Pine Gully Park near the parking lot has four tallow trees that should be removed.
66 She can mark them to identify which should be removed.

67 Member Jackson mentioned:

- 68 • Hester Butterfly Garden cleanup will have red ribbons marking the plants to save and
69 not remove. The Mc McCarthy Rose should be removed.

70 **4.4** City Staff update and report on various Seabrook Park items including community
71 events, grant administration, repairs, Council approvals and determinations and emergency
72 events. *City Staff*

73 Brian Craig, City Engineer/Asst. Public Works Director, gave updates on berm trail progress.
74 The recently cleared bamboo on the south side of Hester butterfly garden now has filter
75 fabric and seeded.

76 **5. ROUTINE BUSINESS**

77 **5.1** Update on volunteer hours. *Committee*

78 258 volunteer hours were reported for the month of April by Open Space and Trails,
79 Carothers Community Garden, Community Service and park volunteers.

80 **5.2** Establish future meeting dates and agenda items. *Committee*

81 The next Open Space & Trails meeting will be held tentatively on June 2, 2022 at 5 PM.

82 By Committee consensus, the following will be added to the next agenda:

- 83 • CIP Discussion Workshops (1-2 hours)
84 • Parking along Todville
85 • Trail Opening event

86 Upon motion duly made, the meeting was adjourned at 6:43PM

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Sally Antrobus,
Chair

Natalie Stephens,
Public Works Administrative Coordinator

94 ATTACHMENT A
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