

1 The Open Space and Trails Committee met on Thursday, August 4, 2022 at Seabrook Public  
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to  
3 discuss and if appropriate, take action on the agenda items listed below.

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5 THOSE PRESENT WERE:

6 Sally Antrobus		Chair, Position 1
7 David Popken		Vice-Chair, Position 6
8 John Coggeshall	- Ex. Absence	Position 3
9 Monica Comeaux		Position 5
10 Debra Harper		Position 2
11 Nehemiah Jackson		Position 4
12 Jesse Jones		Position 7
13 Sean Landis		Deputy City Manager
14 Kevin Padgett		Public Works Director
15 Brian Craig		City Engineer/Asst. Public Works Director
16 Natalie Stephens		Public Works Administrative Coordinator

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18 Chair Sally Antrobus called the meeting to order at 5:04 p.m.

19 **1. PRESENTATION**

20 **1.1** Butterfly monarch waystation proposal by applicant to achieve an American Heritage  
21 High School level Award. *Abbey Hill*

22 Abbey Hill presented updated proposal for butterfly waystation at Baybrook Park. Estimates  
23 her fundraising goal to be \$1100 for butterfly waystation materials such as plants, soil, mulch  
24 and rocks. City agreed to help with a 96' water line, grade, level, Geotech fabric, back fill,  
25 crushed granite gravel, and install water fountain with hose faucet.

26 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

27 None

28 **3. CONSENT AGENDA**

29 Approve the minutes of the July 7, 2022 Open Space and Trails Committee meeting. *Natalie*  
30 *Stephens, Public Works Admin Coordinator*

31 *Motion made by Member Harper and seconded by Member Jones.*

32 *To approve the minutes of the July 7, 2022 Open Space and Trails Committee meeting.*

33 **MOTION CARRIED BY UNANIMOUS CONSENT**

34

35 **4. NEW BUSINESS**

36 **4.1** Consider and take all appropriate action on CIP P26 Enhance Bayside Park and  
37 Boardwalk examples. *Member Comeaux*

38 Member Comeaux provided example of a boardwalk near Lady Bird Lake in Austin  
39 boardwalk for OST committee to reconsider supporting this possible CIP.

40 Member Popken suggested a boardwalk that would connect from decommissioned WWTP  
41 new green space to along Main Street sidewalk rather than adding additional fishing piers out  
42 into shallow water area.

43 Chair Antrobus was concerned additional fishing piers would bring additional parking  
44 concerns.

45 **4.2** Consider and take all appropriate action on prioritizing park CIP recommendations.  
46 *Committee*

47 *Motion made by Member Harper and seconded by Member Jones.*

48 *To accepts prioritizing park CIP as; 1. SW1 New Sidewalk Main to El Mar, 2. SW2 New*

49 *Trail from OSV Subdivision to Main St., 3. P27 Pine Gully Pier Reconstruction, 4. P26*

50 *Bayside Park Acquisition of old WWTP Site, 5 Prairie Replanting Near Robinson Liftstation.*

51 **MOTION CARRIED BY UNANIMOUS CONSENT**

52 **4.3** Consider and take all appropriate action on recommending covered structures along trails  
53 to the CIP. *Committee* (agenda item moved to be discussed before agenda item 4.2)

54 Member Comeaux provided an example of covered shelter from the elements located at Pine  
55 Gully Park. Member Jones also provided a covered shelter option with estimated cost of  
56 \$1100 to build.

57 Member Popken suggested limited structure for shade and more focus towards tree and  
58 vegetation, to reduce future maintenance for staff.

59 Member Harper mentioned Rotary and other organizations may want to support this project.

60 Committee members will look for areas along the trail to recommend a shade structure.

61 **4.4** Consider and take all appropriate action on Sidewalk at new Bayway development on  
62 Park Dr. *Member Comeaux*

63 Member Comeaux stated that there is a break in the connection from the end of Bayway's  
64 sidewalk to Friendships Park's granite trail. In addition there is a small section of sidewalk  
65 missing from the end of Wallington Lane at Park Drive to connect to Bayway's sidewalk.

66 Sean Landis, Deputy City Manager, confirmed the developer is responsible to build a  
67 sidewalk to limits of their property. Bayway will build to the end of their property line.

68 Kevin Padgett, Public Works Director, commented the City can link the sidewalks from  
69 Bayway development constructed sidewalk to the granite trail at Friendship Park.

70 *Motion made by Member Jones and seconded by Member Comeaux.*

71 *To recommend that staff add to the schedule connecting Bayway Development's sidewalks to*  
72 *Friendship Park's trail system.*

73 **MOTION CARRIED BY UNANIMOUS CONSENT**

74 **4.5** Consider and take all appropriate action on trail extension possibilities from  
75 Kemah/Seabrook Bridge to Seabrook trails. *Member Comeaux* (agenda item moved to be  
76 discussed before agenda item 4.2)

77 Member Comeaux suggested a safe connector from new Hwy 146 walkway to Old Seabrook  
78 Village neighborhood. Staff will research TXDOT plans regarding sidewalk connection  
79 from Kemah/Seabrook Bridge. OST can revisit this agenda topic once Hwy 146 construction  
80 is complete.

81 **4.6** Consider and take all appropriate action on increasing Pine Gully park attendant hours to  
82 deter illegal activity and activating all cameras at all parks. *Member Jones*

83 Member Jones expressed concern about an increase of illegal activity near Pine Gully and  
84 trespassing from Baywood. He suggested additional cameras at Pine Gully Park and  
85 additional gatekeeper coverage.

86 Kevin Padgett, Director of Public Works, confirmed that guard shack has cameras that record  
87 for 30 days all which comes in and out of the park. There are live feed cameras that view  
88 roadways and parks which is viewed by Seabrook police Department.

89 Committee was satisfied with live feed from park cameras to Seabrook Police Department.

90 **4.7** Consider and take all appropriate action on Social Media coordinator position within  
91 OST to allow and increase volunteerism. *Member Jones*

92 Member Jones expressed how volunteerism is successful with the aid of social media. He  
93 would like to have a member of OST to coordinate volunteers and share activities via a social  
94 media platform. He suggested OST to be structured for a member to reach out to volunteers,  
95 organize work parties and offer to be a tour guide and learn to what capacity a volunteer is  
96 interested to work in. Member Jones would like an OST Facebook with volunteer needs  
97 listed with a liability waiver for attached to be signed electronically.

98 Member Popken supports the idea of having an OST member involved with social media and  
99 reach out to those who signed up to volunteer and schedule trail/garden maintenance parties.

100 Member Harper stated that at this time there is not any volunteer projects requiring additional  
101 help. However, once Carothers Coastal Garden's project begins there will be more of a need  
102 for volunteers.

103 Sean Landis, Deputy City Manager, will look into the current City volunteer process.

104 **4.8** Consider and take all appropriate action on Keep Texas Beautiful affiliation  
105 requirements. *Staff*

106 Kevin Padgett, Public Works Director, Seabrook has maintained Gold Star Status for 4 years.  
107 Keep Texas Beautiful annual affiliate requirement to maintain Gold Status needs to be  
108 completed by the end of December. This included having a Fall Sweep event in November  
109 and participating in 10 hours or webinar training (either live or pre-recorded). Staff is looking  
110 for OST committee to assist with watching the webinar training and provide a couple  
111 sentences on their takeaway from the presentation.

112 Staff will send an email with KTB log in for committee to sign up for individual webinars.

113 **4.9** Consider and take all appropriate action on annual nomination of Chair and Vice Chair  
114 positions. *Committee*

115 Member Harper recognized all the hard work from Sally Antrobus stepping into the OST  
116 Chair position. Member Harper nominated Monica Comeaux for Chair and David Popken  
117 for Vice Chair.

118 *MOTION CARRIED BY UNANIMOUS CONSENT*

119 **5. DISCUSSION**

120 **5.1** Update and report on TPWD berm trail grand opening event. *Staff*

121 The Berm Trail is completed and open to the public. A ribbon cutting ceremony is scheduled  
122 for September 17<sup>th</sup>. Member Coggeshall has been working with staff to organize a Trail  
123 Tour event, which will take place on that day from 9-11 AM. Participants will be given a  
124 passport to have stamped at 3 booths located on each end of the new Berm Trail and at the  
125 Wildlife Refuge pond. Once they receive the 3 stamps they will be given a Pelican Trail Tour  
126 pin. City Council, Seabrook Police Department, OST and Parks department will each have a  
127 booth.

128 **5.2** Discuss and take all appropriate action on Carothers Coastal Garden Master  
129 Plan. *Member Popken*

130 Member Popkens reminded the committee that Council had requested for a Carothers Master  
131 Garden plan with specific details broken out for each phase. He proposed Member Jones  
132 and himself work on a Carothers Coastal Garden Master Plan draft with timelines for  
133 committee to review at next meeting.

134 Member Jones confirmed Rhonda Thompson is drafting a Memorandum of Understanding  
135 (MOU).

136 **5.3** Discuss and take all appropriate action on safety issues/concerns with the trail at Todville  
137 and Robinson/Pine Gully. *Member Comeaux*

138 Member Comeaux suggested something be put in place at the parking area at Todville and  
139 Robinson/Pine Gully area to block dangerous parking.

140 Kevin Padgett, Public Works Director, mentioned the City is working with Harris County to  
141 address the safety concerns for the small parking area on Harris Country Right of Way.

142 *Motion made by Member Harper and seconded by Member Jones*

143 *For staff to create an Official Report form to council recommending the City to work with*

144 *Harris County to close off small parking area near Todville Bridge and Pine Gully Trail*

145 *head, due to safety concerns.*

146 **MOTION CARRIED BY UNANIMOUS CONSENT**

147 **5.4** Update and report on various Seabrook Park items, including needed repairs, signage,  
148 plants, flowers and vegetation, and park use matters. *Committee* (agenda item moved to be  
149 discussed before agenda item 4.1)

150 Member Jackson called on Girls Scout Troop 140128 to present their project plan for  
151 maintaining the Hester Butterfly garden.

152 Member Harper is pleased with the amount of use the new little book libraries that have been  
153 installed at various parks. Kevin Padgett, Public Works Director, appreciated the Harris  
154 County Library worked with a program to build the little book libraries for Public Works to  
155 install. Rotary will be installing plaques at each site.

156 **5.5** City Staff update and report on various Seabrook Park items including community  
157 events, grant administration, repairs, Council approvals and determinations and emergency  
158 events. *City Staff*

159 Kevin Padgett, Public Works Director, stated

- 160 • The TPWD grant funded Berm Trail is now open. Brian Craig, City Engineer/Asst.  
161 Public Works Director, was instrumental in tracking the project along with Member  
162 Coggeshall support and Parks and Street department for completion within budget  
163 and on schedule.
- 164 • Keep Texas Beautiful awarded Keep Seabrook Beautiful 2<sup>nd</sup> place for the  
165 Government Community Achievement Award (GCAA). By receiving a score of 90%  
166 or more, Seabrook is recognized for Sustained Excellence. Seabrook's submission  
167 this year received 95.5% with the tremendous amount of work from everyone to  
168 gather information about activities through the year and composing a summary for  
169 submission. Keep Seabrook Beautiful will be eligible for winning the grant next year.
- 170 • Seabrook Pelican Bay Pool season ends Saturday, August 6<sup>th</sup>. The Monroe Splash  
171 pad remains open through September
- 172 • City worked with Searidge HOA to complete a trail connection to the neighborhood.

## 173 **6. ROUTINE BUSINESS**

174 **6.1** Report from City Staff on the status of a list of actions taken by the Open Space and  
175 Trails Committee and forwarded to City Council for its action or review. *City Staff*

176 Sean Landis, Deputy City Manager, commented on the list of actions taken by the Open  
177 Space and Trails Committee will be a working document that will continue to show that  
178 status of each recommended item.

179 [OST Official Report from 6-22-22 mtg.pdf](#) (attachment A)

180 **6.2** Update on volunteer hours. *Committee*

181 164 volunteer hours were reported for the month of July by Open Space and Trails, Carothers  
182 Community Garden, Community Service and park volunteers.

183       **6.3** Establish future meeting dates and agenda items. *Committee*

184       September 1, 2022: Open Space and Trails Committee meeting, 5 PM

185       Agenda items:

- 186             • Approval of monthly and joint workshop meetings  
187             • Carothers Coastal Garden Master Plan draft review

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Natalie Stephens,  
Public Works Administrative Coordinator

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Sally Antrobus,  
Chair

196 ATTACHMENT A  
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