

1 The Open Space and Trails Committee met on Thursday, July 7, 2022 at Seabrook Public Works  
2 and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to discuss  
3 and if appropriate, take action on the agenda items listed below.

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5 **THOSE PRESENT WERE:**

6 Sally Antrobus		Chair, Position 1
7 David Popken		Vice-Chair, Position 6 (virtual)
8 John Coggeshall	- Ex. Absence	Position 3
9 Monica Comeaux		Position 5
10 Debra Harper		Position 2
11 Nehemiah Jackson		Position 4
12 Jesse Jones	- Ex. Absence	Position 7
13 Sean Landis		Deputy City Manager
14 Kevin Padgett		Public Works Director
15 Brian Craig		City Engineer/Asst. Public Works Director
16 Natalie Stephens		Public Works Administrative Coordinator

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18 Chair Sally Antrobus called the meeting to order at 5:07 p.m.

19 **1. PRESENTATION**

20 **1.1** Abbey Hill presented updated proposal for butterfly waystation at Baybrook Park. Phase  
21 1: Fundraising with Unit Leader and create budget. Phase 2: Schedule planting work days  
22 with 6-10 from her troop. Phase 3: Maintenance. The City will provide a water spigot near  
23 the butterfly way station.

24 **2. PUBLIC COMMENTS AND ANNOUCEMENTS**

25 None

26 **3. CONSENT AGENDA**

27 Approve the minutes of the June 6, 2022 Open Space and Trails Committee meeting. *Natalie*  
28 *Stephens, Public Works Admin Coordinator*

29 *Motion made by Member Popken and seconded by Member Comeaux.*

30 *To approve the minutes of the June 6, 2022 Open Space and Trails Committee meeting.*

31 ***MOTION CARRIED BY UNANIMOUS CONSENT***

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33 **4. NEW BUSINESS**

34 **4.1** Discuss, consider, and take all appropriate action on proposed Baybrook Park butterfly  
35 waystation. Member Harper

36 *Motion made by Member Popken and seconded by Member Comeaux.*

37 *To have Abbey Hill return with butterfly waystation budget and project plan including*  
38 *measurement details for Open Space and Trails review.*

39 **5. DISCUSSION**

40 **5.1** Update and report on various Seabrook Park items, including needed repairs, signage,  
41 plants, flowers and vegetation, and park use matters. *Committee*

42 Member Popken:

- 43
  - Requested clarification on recipients of the internal Park Maintenance email. Kevin  
44 Padgett, Public Works Director, confirmed the recipients are Sean Landis, Brian  
45 Craig, Saul Garcia, Natalie Stephens and himself.

46 Member Jackson:

- 47
  - The mulch at Hester Garden has been spread out within the flowerbeds. At this time,  
48 the Girls Scouts are in need of dirt and plants. Kevin Padgett, Public Works  
49 Director, discussed the typical process for Scouts to propose a project to staff. The  
50 Scouts will meet with staff to review and agree on proposal details. The Scouts then  
51 return to their group to determine what fundraising, volunteers and resources will be  
52 needed. The finalized plan is then submitted to staff, defining organization's and  
53 staff's role in the project. Member Jackson will work with Scouts and staff to provide  
54 scope of the project with timeline and delivery information. Scout group would like  
55 to adopt and maintain the Hester Butterfly Garden.

56 Chair Antrobus:

- 57
  - Suggest young groups that successfully complete a project be recognized by City  
58 Council.

59 Member Harper:

- 60
  - Reported plants stolen from Baybrook Park and would like to find ways to discourage  
61 people

62 **5.2** City Staff update and report on various Seabrook Park items including community  
63 events, grant administration, repairs, Council approvals and determinations and emergency  
64 events. *City Staff*

65 Kevin Padgett, Public Works Director, stated

- 66 • City Council is having joint meetings with all City Committees and would like to  
67 schedule a Joint Workshop with OST on July 18<sup>th</sup> at 5 PM.
- 68 • Per the Charter, Chair and Vice Chair are required to be selected annually in July.  
69 This will be moved to the August meeting.
- 70 • Seabrook Harris County Library and Rotary are partnering up to provide 5 Free  
71 Library book exchange locations. OST had no issues with the proposed locations:  
72 Baybrook Park near the arbor, Brummerhop Park, inside pool facility, Robinson Park  
73 near gazebo, and Bayside Park near the gazebo.

74 **6. ROUTINE BUSINESS**

75 **6.1** Report from City Staff on the status of a list of actions taken by the Open Space and  
76 Trails Committee and forwarded to City Council for its action or review. *City Staff*

77 Sean Landis, Deputy City Manager, commented on the list of actions taken by the Open  
78 Space and Trails Committee will help facilitate the workshop with City Council and promote  
79 additional conversation.

80 [OST Official Report from 6-22-22 mtg.pdf](#) (attachment A)

81 **6.2** Update on volunteer hours. *Committee*

82 192 volunteer hours were reported for the month of June by Open Space and Trails,  
83 Carothers Community Garden, Community Service and park volunteers.

84 **6.3** Establish future meeting dates and agenda items. *Committee*

85 July 18, 2022 City Council and Open Space & Trails Joint Workshop, 5 PM

86 August 7, 2022 Open Space and Trails Committee meeting, 5 PM.

87 Agenda: Final proposal for Butterfly waystation, Selection for Chair and Vice Chair

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Sally Antrobus,  
Chair

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92 Natalie Stephens,  
93 Public Works Administrative Coordinator

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95 ATTACHMENT A

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**Open Space and Trails Committee**  
**ITEMS TO CITY COUNCIL - 2022**

DATE SENT	DESCRIPTION	Status
6/28/2022	Recommend Trailhead Todville; Additional parking on Todville near Pine Gully Bridge be removed from FY23 CIP.	<b>PENDING</b>
6/28/2022	Recommend P26 Enhance Bayside Park & Boardwalk; Construct boardwalks and fishing deck with reference to the Old Seabrook Livable Center Study be removed from FY23 CIP.	<b>PENDING</b>
6/28/2022	Recommend Carothers Coastal Gardens Budget Estimate be approved	<b>PENDING</b>
6/28/2022	Recommend acquisition of neighboring property to Hester Gardens.	<b>PENDING</b>
6/28/2022	Recommend prairie replanting following the completion of Robinson lift station construction.	<b>PENDING</b>
6/28/2022	Recommend P27 Pine Gully Pier: Rebuild of Pine Gully Pier, be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P17: Playground Friendship- replace aged playground equipment be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P18: Trailhead Old SH146 – Entrance point signage, parking.	<b>PENDING</b>
6/28/2022	Recommend CIP SW1: N Meyer Sidewalk, Main to El Mar – Reconstruct and improvement a concrete sidewalk along N. Meyer be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP SW2: Main St to OSV Subdivision Sidewalk – Construct a granite/concrete trail from OSV to Main St.be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP SW3: Trail from City Hall to Ashley Oak Sub. – Construct a sidewalk from Ashley Oaks and Bay Elementary to Cook St granite trail be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P19: Carothers Orchards Phase 2 – Task Force recommendation be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P20: Carothers East Tract Trail – Construct a connecting granite trail on the east portion of the Carothers tract be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P23 Carothers West Tract Trail-Construct & extend a trail through west tract with wetland boardwalk viewing and seating be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend P25 Pump Track course be removed for FY23 CIP.	<b>PENDING</b>
6/28/2022	Recommend P21: Carothers Waterfront Observation Deck; Construct a public observation deck on the Carothers waterfront property, be scoped for FY23 CIP.	<b>PENDING</b>
6/28/2022	Recommend P22: Carothers Learning Center; Construct a learning center on the Carothers east tract be scoped for FY23 CIP.	<b>PENDING</b>
6/28/2022	Recommend Carothers Waterfront: Construct and edge or design breakwater that is an extension for the tract allowing the public a defined and safe area to observe the bay at a lower level be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend park acquisition Old WWTP Site; Convert Old WWTP site after demo for a new park and public area project be scoped for FY23 CIP.	<b>PENDING</b>