

1 The City Council of the City of Seabrook met in regular session on Tuesday, August 20, 2019 at
2 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if
3 appropriate, take action on the items listed below.

4
5 **THOSE PRESENT WERE:**

6 THOM KOLUPSKI	MAYOR
7 ED KLEIN	COUNCIL PLACE NO. 1
8 LAURA DAVIS - Absent	COUNCIL PLACE NO. 2
9 JEFF LARSON	COUNCIL PLACE NO. 3
10 NATALIE PICHA	MAYOR PRO TEM
11	COUNCIL PLACE NO. 4
12 BUDDY HAMMANN	COUNCIL PLACE NO. 5
13 JOE MACHOL	COUNCIL PLACE NO. 6
14 GAYLE COOK	CITY MANAGER
15 SEAN LANDIS	DEPUTY CITY MANAGER
16 STEVE WEATHERED	CITY ATTORNEY
17 STEPHANIE MARTINEZ	EXEC. ADMIN. ASSISTANT

18
19 Mayor Kolupski called the meeting to order at 7:00 p.m. and called on Boy Scout Troop 1513 to
20 lead the audience in the United States and Texas Pledge of Allegiance.

21
22 **1. INTERVIEW CANDIDATES**

23
24 **1.1** Interview candidate for a position on the Seabrook Ethics Review Commission. (Council)

25 Mayor Kolpuski thanked Steven Dean for applying to the Ethics Review Commission. The
26 Ethics Review Commission does not meet very often but it is an important position.

27 Councilmember Hammann ask Mr. Dean if he has had any experience with ethics in the
28 corporate world and why does he aspire for this position? Mr. Dean stated no he has not
29 experienced ethics in the corporate world. As a Houston Fire Fighter for 34 years, now retired,
30 with 10 years being an instructor at the training academy and a liaison for the Texas Commission
31 on Fire Protection, one thing learned as serving as a Fire Fighter is that ethics and integrity is
32 very important. Mr. Dean applied to be on the Civil Service Commission but did not meet the
33 requirement for residency, as he has only lived in Seabrook for about 2 years and the
34 requirement is 3 years. The Ethics Review Committee was another choice Mr. Dean gave.

35 Mayor Pro Tem Picha thanked Mr. Dean for stepping forward and volunteering. Being on the
36 Ethics Review Commission, sometimes you have to make decisions some don't like. The
37 question was asked why drew you move to Seabrook? Mr. Dean and his wife own a local
38 cupcake business. Mr. Dean and his wife believe it is important to be involved in the community.
39 It is a very positive thing that the Ethics Review Committee hasn't met on the regular.

40 **2. PRESENTATIONS**

41
42 **2.1** Introduction of new City of Seabrook Police Department Officers Alberto Alarcon, Joshua
43 Locke, and Emmanuel Garcia. (Wright)

44 Police Chief Sean Wright stated that this is a proud moment for the Seabrook Police Department,
45 and this time is different. There is huge competition out there but Seabrook does its best to
46 recruit and hire. The last group of officers hired had four weeks of orientation with an evaluation
47 process that will last a year. The Seabrook Police Department has great resources, in which the
48 greatest resources are the administrative staff. Chief Wright honored his staff who help him do
49 his job and serve the community and presented them with a certificate of appreciation:
50 Lieutenant Bryan Brand, Lieutenant Robert Gonzalez, Sargent David Imbrie. Chief Wright stated
51 that the new Seabrook Officers have been challenged – so far they have been involved in foot
52 pursuits and have handled fatality accident all in which they have done it with pride and are
53 doing great job. These new officers are the next generation of the Seabrook Police Department.

54 Chief Wright presented Officers Alarcon, Locke, and Garcia with their badges and pinned the
55 badges on them.

56 Chief Wright congratulated and thanked the new Officer and also thanked City Manager, Gayle
57 Cook for being very supportive to Staff.

58 Mayor Kolupski congratulated and welcomed the new officers to the Seabrook family.

59

60 **2.2** Presentation of Proclamations to Congratulate all of the Bay Area Little League All Star
61 teams for an amazing season, including a special recognition of the 8-10 year old and 10 and
62 Under District Champs and a super special recognition to the 11 and Under STATE
63 CHAMPIONS. (Kolupski)

64 Mayor Kolupski presented all the Bay Area Little League All Star Teams with a Certificate of
65 Recognition to honor and appreciate the hard work of all the players, coaches and parents in the
66 Bayside Area Little League during a successful 2019 All Star season. It is through dedicated
67 good sportsmanship, honorable character, respect and teamwork that the City of Seabrook
68 congratulates all the All Star Little League Teams on their accomplishments in the 2019 All Star
69 season.

70

71 **2.3** Presentation of an Eagle Scout Project Proposal by Boy Scout Troop 1513 for an American
72 Flag Retirement Pit and Flag Collection Box at the Bay Area Veterans' Memorial. This proposal
73 has been reviewed and recommended to City Council for consideration by the Veterans'
74 Memorial Task Force. (Whatley)

75 Ty and Asa Whatley, with Boy Scout Troop 1513 and who are working on their Eagle Rank, are
76 seeking approval to build a flag retirement station and flag collection box at the Bay Area
77 Veterans Memorial.

78 Ty Whatley stated that burning of the flag is the preferred method when reached its retirement.
79 The proposed flag burning station would include a gas or propane fire pit.

80 Asa Whatley is proposing a flag retirement collection box with educational signage on how to
81 properly retire a flag and signage to engage with the City on how to use the retirement station.
82 The collection box would be adjacent to the flag retirement station but closer to the street to
83 make it convenient for people to access.

84 Councilmember Machol stated that from the Veterans Memorial Task Force meeting they
85 envisioned a flag retirement facility that matches the Bay Area Veterans Memorial. The flag
86 retirement station will be locked when not in use and portable propane tank may be the best
87 option for the flag retirement station. To clean up the area, the oak tree and the telephone pole
88 can be moved and a line can be ran underground to remove the wires from the power pole. This
89 project will enhance the memorial.

90 The Whatley Brothers stated that these ceremonies do not happen very often, maybe only a few
91 times a year when Mayor Kolupski asked how often are these ceremonies done.

92 By Council consensus, the Whatley Brothers can move forward with building a flag retirement
93 station and flag collection box at the Bay Area Veterans Memorial.

94
95 **2.4** Presentation of the Post Event Report for the Texas Outlaw Challenge Event held on June
96 19-23, 2019. (Robinson)

97 No presentation was given as Mr. Robinson was unable to attend the meeting.

98 **3. PUBLIC COMMENTS AND ANNOUNCEMENTS**

99
100 **3.1** Mayor, City Council, and/or member of City staff may make announcements about
101 City/Community events. (Council)
102

103 City Secretary, Robin Lenio announced that Executive Administrative Assistant, Stephanie
104 Martinez will be attending the council meetings and occasionally sitting at the dais because she
105 is continuing her education in the legislative department. Ms. Martinez is on track to becoming
106 Assistant City Secretary. One of the things Ms. Martinez wanted to improve on is council
107 meetings and getting training behind the dais.

108 Councilmember Klein announced the following events: City Offices will be closed for Labor
109 Day on September 2 and a Bird Count will be held September 7. There are no special events.

110 **4. CONSENT AGENDA**

111
112 **4.1** Approve on second reading proposed Ordinance 2019-16, "Civil Service Classification
113 System Continuation with Changes to Positions". (Wright)

114
115 AN ORDINANCE MODIFYING AND CONTINUING A CIVIL SERVICE
116 CLASSIFICATION SYSTEM CONSISTING OF CLASSES, POSITIONS, PAY GRADES
117 AND COMPENSATION LEVELS IN THE CLASSIFIED SERVICE OF THE SEABROOK
118 POLICE DEPARTMENT; REESTABLISHING GROSS MONTHLY BASE SALARY RATES
119 FOR EACH CLASSIFICATION; REESTABLISHING CERTAIN BENEFITS FOR
120 CLASSIFIED MEMBERS; PROVIDING FOR A REPEAL WITH LIMITED EXTENSION;
121 PROVIDING A SEVERABILITY CLAUSE, AN EFFECTIVE DATE, CONTAINING OTHER
122 PROVISIONS RELATING TO THE SUBJECT AND REPLACING PREVIOUSLY
123 ADOPTED ORDINANCE NO. 2014-11
124

125 **4.2** Approve on second reading proposed Ordinance 2019-17, "Add New Section 90-7
126 Prohibiting Vehicles Turning in Contravention of Signs or Devices". (Wright)

127
128 AN ORDINANCE AMENDING CHAPTER 90 OF THE CODE OF ORDINANCES OF THE
129 CITY OF SEABROOK, TEXAS, ENTITLED, "TRAFFIC AND VEHICLES", ARTICLE I, "IN
130 GENERAL", BY ADDING A NEW SECTION 90-7, "TURNING NOT ALLOWED,
131 PROHIBITING VEHICLES TURNING IN CONTRAVENTION OF SIGNS OR DEVICES";
132 PROVIDING FOR A PENALTY IN AN AMOUNT OF NOT MORE THAN TWO HUNDRED
133 DOLLARS (\$200.00) FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUDING
134 INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES
135 INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY;
136 AND PROVIDING FOR NOTICE

137
138 **4.3** Approve final draft of an Industrial District Agreement between the City of Seabrook and
139 Total Petrochemicals & Refining USA, Inc., joined by property lessee, Bayport Polymers, LLC
140 (Jointly "Bayport") and approve on second reading proposed Ordinance 2019-18, "Disannexation
141 of 22.32 Acre Tract Owned by Total Petrochemicals & Refining USA, Inc.". (Cook)

142
143 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS,
144 CONSENTING TO DISANNEXATION, UPON PETITION OF TOTAL PETROCHEMICALS
145 & REFINING USA, INC., OWNER OF A 22.32 ACRE TRACT BEING OUT OF THE
146 RITSON MORRIS LEAGUE, ABSTRACT NO. 52 HARRIS COUNTY, TEXAS, BEING
147 PART OF A (CALLED 179.336) ACRE TRACT OF LAND, RECORDED AS TRACT II, OF
148 SEVERAL TRACTS OF LAND IN A DEED TO FINA OIL & CHEMICAL COMPANY,
149 RECORDED IN FILE NO. N835531 AND FILM CODE 108-46-0518, HARRIS COUNTY
150 OFFICIAL PUBLIC RECORDS OF REAL PROPERTY, AS MORE PARTICULARLY
151 DESCRIBED IN EXHIBITS "A" AND "B", ATTACHED THERETO AND INCORPORATED
152 BY REFERENCE, FOR CREATION OF "SEABROOK INDUSTRIAL DISTRICT 2", AND
153 APPROVAL OF THE INDUSTRIAL DISTRICT AGREEMENT WITH TOTAL
154 PETROCHEMICALS & REFINING USA, INC., JOINED BY THE LESSEE OF THE
155 PROPERTY, BAYPORT POLYMERS LLC, (JOINTLY "BAYPORT"), ATTACHED
156 HERETO AS EXHIBIT "2" AND INCORPORATED BY REFERENCE

157
158 **4.4** Approve the Quarterly Investment Report for the third quarter of Fiscal Year 2018-19, as
159 required by the Public Funds Investment Act. (Gibbs)

160
161 **4.5** Approve the minutes of the July 16, 2019 regular City Council meeting. (Hicks)

162
163 **4.6** Approve the minutes of the August 6, 2019 special City Council meeting. (Hicks)

164
165 **4.7** Approve the minutes of the August 6, 2019 regular City Council meeting. (Hicks)

166 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

167 *To approve the Consent Agenda as presented*

168 **MOTION CARRIED BY UNANIMOUS CONSENT**

169 **5. NEW BUSINESS**

170
171 **5.1** Consider and take all appropriate action on Resolution 2019-19, "Submission of Grant
172 Application to the Hazard Mitigation Grant Program of the Federal Emergency Management
173 Agency". (Cook)

174
175 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS,
176 AUTHORIZING THE CITY ENGINEER TO SUBMIT A GRANT APPLICATION TO THE
177 HAZARD MITIGATION GRANT PROGRAM (HMGP) OF THE FEDERAL EMERGENCY
178 MANAGEMENT AGENCY THROUGH THE TEXAS DEPARTMENT OF EMERGENCY
179 MANAGEMENT FOR AN ESTIMATED AMOUNT OF \$35,308,265.00 IN GRANT FUNDS
180 FOR A SYSTEM RETROFIT OF WASTE WATER TREATMENT PLANT PROJECT;
181 SUPPORTING THE CITY'S APPLICATION TO THE HMGP; AND AUTHORIZING THE
182 MAYOR TO EXECUTE A CONTRACT WITH THE TEXAS DEPARTMENT OF
183 EMERGENCY MANAGEMENT, WITH AN ESTIMATED COMMITMENT FROM THE
184 CITY OF \$8,827,066.25

185 Gayle Cook, City Manager, stated that this was brought forth at a previous Council Meeting as
186 an attachment to a resolution that was approved by Council. This is being brought back as clean
187 revision because Councilmember Davis pointed out that the application was under retrofit in lieu
188 of relocation. The application has moved forwarded and this would be supplemental information.

189 *Motion was made by Councilmember Machol and seconded by Councilmember Klein*

190 *To approve the Resolution 2019-19, "Submission of Grant Application to the Hazard Mitigation*
191 *Grant Program of the Federal Emergency Management Agency"*

192 **MOTION CARRIED BY UNANIMOUS CONSENT**

193
194 **5.2** Consider and take all appropriate action on an agreement between the City of Seabrook and
195 the Seabrook Economic Development Corporation for EDC Staffing Services, for Fiscal Year
196 2019-2020, in an amount not to exceed \$242,293.00. This agreement has been approved by the
197 Board of Directors of the Seabrook Economic Development Corporation (SEDC). (Chavez)

198 City Manager, Gayle Cook, stated that this is an annual item. The bulk of the increase on the
199 administrative services is the addition of some percentage of the GIS position.

200 The Seabrook Economic Development Corporation does have their own budget that is separate
201 from the City's budgets.

202 *Motion was made by Councilmember Machol and seconded by Councilmember Hammann*

203 *To approve the agreement between the City of Seabrook and the Seabrook Economic*
204 *Development Corporation for EDC Staffing Services, for Fiscal Year 2019-2020, in an amount*
205 *not to exceed \$242,293.00*

206 **MOTION CARRIED BY UNANIMOUS CONSENT**

207

208 **5.3** Consider and take all appropriate action on Resolution 2019-01/EDC, "EDC Incentives
209 Policy." This resolution has been approved by the SEDC Board of Directors. (Chavez)

210 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

211 *To approve the Resolution 2019-01/EDC, "EDC Incentives Policy."*

212 **MOTION CARRIED BY UNANIMOUS CONSENT**

213

214 **5.4** Consider and take all appropriate action on first of two readings of Seabrook Economic
215 Development Corporation and Seabrook City Council Joint Resolution 2019-18, "Proposed
216 SEDC Project - Hiring of an Independent Consultant for Professional Consulting Services for
217 Retail Recruitment to be included in EDC Projects Fund Budget Line Item 707-5617 for Fiscal
218 Year 2019/20". This joint resolution has been approved by the SEDC Board of Directors.
219 (Chavez)

220 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

221 *To approve the Seabrook Economic Development Corporation and Seabrook City Council Joint*
222 *Resolution 2019-18, "Proposed SEDC Project - Hiring of an Independent Consultant for*
223 *Professional Consulting Services for Retail Recruitment to be included in EDC Projects Fund*
224 *Budget Line Item 707-5617 for Fiscal Year 2019/20. This joint resolution has been approved by*
225 *the SEDC Board of Directors."*

226 **MOTION CARRIED BY UNANIMOUS CONSENT**

227

228 **5.5** Consider and take all appropriate action on the appointment of a regular member to the
229 Seabrook Ethics Review Commission for a term to expire October 31, 2021. (Council)

230 *Motion was made by Mayor Pro Tem Picha and seconded by Councilmember Klein*

231 *To approve Steven Dean as a regular member to the Seabrook Ethics Review Commission for a*
232 *term to expire October 31, 2021*

233 **MOTION CARRIED BY UNANIMOUS CONSENT**

234 **6. ROUTINE BUSINESS**

235

236 **6.1** Review of the Clear Lake Emergency Medical Corps (CLEMC) monthly report for July
237 2019. (Goudie)

238

239 Upon review of the monthly report, Mayor Pro Tem stated that this service is so vital to the City
240 and she is concerned about the time. Would our back up plan be considered sooner? Response
241 time is close to 30 minutes.

242

243 Brad Goudie, Director of Emergency Services, stated he shares the same concerns. CLEMC is
244 currently experiencing staffing issues and increased response requirements. At the direction of
245 Council, we would gladly entertain those discussions with the understanding there will be a cost
246 associated to that. There may be some legal limits to consider when bringing on another provider
247 while in contract with someone already.

248
249 Mayor Kolupski stated that Seabrook Volunteer Fire Department is treating the patients while
250 CLEMC is trying to reach the location. SVFD does have medical training.

251
252 No action taken.

253
254 **6.2** Review of the Seabrook Volunteer Fire Department (SVFD) monthly report for July
255 2019. (White)

256
257 President of the Seabrook Volunteer Fire Department, Robert White, stated that the Seabrook
258 Volunteer Fire Department does their ABC's – airway, blood, circulation- and they are there to
259 provide and stabilize the patient until CLEMC shows up. July was an average month. False calls
260 are still high at 22%. Someone in Council previously asked if we are going to start charging a fee
261 for false calls and we still need to figure out the legality of it. The false calls are mostly coming
262 from home security systems and apartment complexes. If we start fining for false calls, the false
263 calls will stop. There were only two major traffic accidents last month, which is great because of
264 the amount of traffic and construction we have. The months coming up will be a busy time for
265 SVFD because it is motorcycle months.

266
267 No action taken.

268
269 **6.3** Review of the Seabrook Police Department monthly report for July 2019. (Wright)

270
271 No action taken.

272
273 **6.4** Review of the Seabrook Animal Control monthly report for July 2019. (Vanselous)

274
275 Dwayne Vanselous, Animal Control Officer, stated that a drop in attendance has happened but it
276 is summer time and people are taking vacations. There was an event for International Cat Day
277 and not one cat was adopted but the following week two cats were adopted. Complaints are
278 coming in about large coyotes in Seascape and behind the retirement community off Repsdorff.
279 Currently in the kennels are 3 dogs and 12 cats. Kitten season is among us.

280
281 No action taken.

282
283 **6.5** Review of the Seabrook Building Department monthly report for July 2019. (Landis)

284
285 Sean Landis, Deputy City Manager, stated that the Building Department issued 4 residential
286 permits with a valuation of \$2,450,000. No new commercial permits were issued however
287 several remodel permits were issued. The Building Department forecasted 36 new home permits,
288 and to date we have issued 26. The Building Department feels they will meet their forecast with
289 two months left. The July revenue to date is \$20,062.50. The Building Department feels they will
290 meet their forecasted revenue. Code Enforcement issued 25 written notices for the month of July.

291

292 No action taken.

293

294 **6.6** Review of the Seabrook Finance Department monthly report for June 2019. (Gibbs)

295

296 No action taken.

297

298 **6.7** Review of the Seabrook Finance Department monthly report for July 2019. (Gibbs)

299

300 Michael Gibbs, Director of Finance, stated that all major funds are all showing to be coming in
301 with a surplus. Hotel Tax is the only one on the verge of being in the red. We hope the hotels
302 will have a good quarter to shift things around. The General Fund is looking at a \$1.6 million
303 surplus going back into reserve due to employment, with turnovers and new positions being
304 hired. It appears that the new ambulance Council did a budget amendment on will be stretched
305 into the next year. There was an approximately \$500,000 land sale that is helping the general
306 fund. Mr. Gibbs is monitoring property tax and sales tax, with those being to big revenue drivers.
307 They are both around 1.5% - 1.8% under the budgeted number. We did recently receive 2
308 payments in August for property taxes. The Enterprise Fund is looking at a deficit on revenues.
309 Crime District and EDC are looking strong.

310

311 Mayor Kolupski asked if we monitoring the hotels in the summer? Mr. Gibbs stated they pay by
312 the quarter; we will not receive payment until October.

313

314 No action taken.

315

316 **6.8** Update on TXDOT's progress to improve/widen SH 146. (Cook)

317

318 Gayle Cook, City Manager, stated that a lot of demolitions have happened in the past few weeks,
319 drainage is going in, Public Works continues to work closely with the relocations. TxDOT's
320 monthly meeting is scheduled for this coming up Thursday. A CenterPoint Rep stated that they
321 are live from Whataburger to the North. They will be working from top of the bridge to outside
322 of City Hall in the next few days.

323

324 Mayor Pro Tem Picha stated that she noticed that the power lines will only be on the East Side.

325

326 Mayor Kolupski stated that there was a final settlement on the Valentine Building. We will find
327 out the demolition date soon.

328

329 Councilmember Machol stated that Marburger's complained about a telephone pole right outside
330 their door. Sean Landis, Deputy City Manager, stated that Marburger's is working with the City.

331

332 No action taken.

333

334 **6.9** Update on City of Seabrook Projects. (Cook)

335 Kevin Padgett, Director of Public Works, stated that we will start to notice drainage boxes

336 starting to get closer to Repsdorph, E. Meyer from the North and then coming up the other way.

337 It is currently stopped currently before NASA and Main St. but eventually it will all tie together
338 and getting the drainage flowing out to the South. The sanitary sewer work is going on pretty
339 heavy in the corridor, along with storm water boxes being put in. The NASA Rd. 1 project has a
340 notice to proceed, which will start September 30. This project will entail waterline placement in
341 Old Seabrook as well the other side of SH146 on NASA down to Lidstone. The Marvin Circle
342 Project the North side of the pavement that has been poured passed its compression test and will
343 now be working on the South side. The waterline improvements at Hester gully and Pine Gully
344 have been given a notice to proceed for September 3. Flag poles were installed at the Veterans
345 Memorial.

346 Mr. Padgett stated that Public Works Water Department was visited by the Texas Commission of
347 Environmental Quality and had a compliance investigation. This investigation is similar to a
348 financial audit. This happens about every 3-4 years. They are looking for documentation,
349 knowing the rules, regulations, and statutes we are supposed to follow. We went through a
350 modified investigation knowing that the City does not have any outstanding compliance issues.
351 There were no notable citations were given and that speaks highly of Public Works, but back in
352 office documenting and also to utility billing and code enforcement. The City maintained
353 superior water status.

354

355 **6.10** Update on City of Seabrook Grant Administration. (Cook)

356 Jeff Galyean, Director of the Office of Emergency Management, stated that we are in final
357 closeout process from Hurricane Ike. The City should be receiving around \$30,000.00 once this
358 process is complete. For Hurricane Harvey, the City is still in the waiting phase. Mr. Galyean is
359 looking to hopefully have that closed out by the end of the year. The HGMP grant was sent back
360 last Thursday.

361

362 **6.11** Update on Council Members' activities, events, and meetings with other
363 organizations. (Council)

364 Mayor Pro Tem Natalie – attended the monthly HCMCA meeting, did not get to make the
365 transportation policy commission meeting, and groundbreaking for the new daycare.

366 Councilmember Joe – attended the sendoff for the Bayside Area Little League and the Bay Area
367 Veterans Memorial flag poles came in. The order in which the plaques were placed are incorrect.

368 Councilmember Hammann – attended the ribbon cutting at McDonald and the Carothers Task
369 Force meeting

370 Councilmember Larson – attended the sendoff for the Bayside Area Little League and the ribbon
371 cutting at McDonald

372 Mayor Kolupski – attended Legislative sessions with BAHEP that did not go well; Ground
373 Breaking at the Daycare; Coffee with a Cop, which is a great event and gets the community
374 involved; the August HCMCA meeting. Mayor Kolupski stated that the more we out in the
375 public, the more we promote the City.

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6.12 Update on 2019 State Legislative Session. (Cook)

Gayle Cook, City Manager, stated that there are is nothing new. Staff is currently working on items internally to bring back to council.

6.13 Update on Emergency Event Communications Protocols. (Cook)

Jeff Galyean, Director of the Office of Emergency Management, stated that this has been brought forward after the ITC and Barge incident. Staff was tasked with coming up with emergency contact information of the surrounding areas.

6.14 Update on 2019 Celebration Seabrook. (Petersen)

LeaAnn Petersen, Director of Communication, stated that Harris County will not be waving the \$80.00 permit fee for every booth and will have to take a food handlers class which is an additional \$25.00 and then another \$25.00 to participate in the cook-off. The health department only waives the fee if the event is completely non-profit, that means the artist and vendor could not make any money and the City could not charge admission. All the departments except one have declined participations. No word back from sponsors if they are interested in the cook-off. The Event Produce ran some numbers, if no fees were collected a cook-off would be an additional \$6,500.00. After staff discussions, it was decided to table the cook-off. Ms. Petersen would like to propose a creation of a task force with a restaurant to chair that task force who would then help do the entire cook-off. Another issue at hand, is no prizes to give. It is hard to get sponsors to give prizes as well. For a two-person department, this task is too big.

Councilmember Machol stated that the Council and City Staff have been invited to attend the Pasadena Livesock Show & Rodeo Cook-Off in September to see how they run their cook-off.

Ms. Petersen stated that they have secured about 88% of the forecasted revenue. Sponsorships received: CobbFendley – Platinum Sponsor; Seabrook Economic Development Corp. – Gold Sponsor; Kroger, TASC, Gulf Winds – Silver Sponsor; Lakewood, Ross Banks, Gulf Coast Limestone, Seabrook Association, WMF Investment – Bronze Sponsor. In-kind sponsors include: Backyard Seabrook – lite bites in the VIP section, Waste Management – port-o-lets, CenterPoint Energy – giftcards for last minute purchases, Budweiser - stage, Bay Area Magazine - Ad, and The Bull – broadcast schedule and MC. They have secured about 26% of the vendor forecast, which is normal this time of the year. They have secured all the food vendor. The entertainment lineup is Jack Ingram from 6pm to 7:30pm, Flatland Cavalry from 4:30pm to 5:30pm and Bubba Westly from 3pm to 5pm. There will be a dance floor this year. The Kid Zone will have a magic show, face painting, balloon twisting, curiosity cruiser from the Library, mechanical shark, rock wall, T-shirt painting, and much more. Volunteer recruitment will begin soon. A security plan and emergency plan is being written. Staff is looking to purchase more merchandise items to sale. Advertisement for the event is underway, with radio ads, billboard ads, etc.

416
417
418 **6.15** Establish future meeting dates and agenda items. (Council)

419 The next regular City Council Meeting will be September 3, 2019 at 7:00 p.m. at Seabrook City
420 Hall.

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422 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 8:38 p.m.


423
424 Approved this 17th of September, 2019.

DocuSigned by:
Thomas G. Kolupski
94F424767CFF419...

Thomas G. Kolupski,
Mayor

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430 DocuSigned by:
Stephanie Martinez
B0B70460097342B...

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432 Stephanie Martinez,
433 Executive Administrative Assistant

DocuSigned by:

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